

03<sup>rd</sup> July, 2020

To,  
**The Manager (Listing),**  
**The BSE Limited**  
25<sup>th</sup> Floor, P.J. Towers, Dalal Street, Fort,  
Mumbai-400001

**Scrip Code: 530789**

**Sub: Intimation to shareholders to register/update of email ids/bank details, & Submission of Form 15G/15H/10F, if applicable**

**Ref: General announcement under Regulation 30 of SEBI (LODR) Regulations, 2015**

Dear Sir/Madam,

**Updation of Email ID and Bank details:**

With reference to the above subject, we wish to inform to all shareholders of our company through your platform that Due to current lockdown situation at various places and the continued uncertainty due to the Covid-19 global pandemic, various services of dispatch including courier / postal services have got affected. During this period of uncertainty and till such time the situation normalizes, our ability to communicate with you will remain impacted. Recognizing the situation, the Ministry of Corporate Affairs and the Securities and Exchange Board of India have issued notifications to permit most of the communications to shareholders through their registered email addresses.

We urge all Shareholders who have not registered their email addresses with the Company/Depositories to do so forthwith in order to receive all communications promptly without any disruption. Updating of correct email address in the records will help us to communicate with you effectively, especially during these challenging times.

For this purpose, we request Shareholders who have not updated their email address and Permanent Account Number to kindly update the same by following the below mentioned link and quoting your Folio No. / DP / Client ID, Certificate No., Name, PAN, Mobile No., Email Id.

[https://linkintime.co.in/EmailReg/Email\\_Register.html](https://linkintime.co.in/EmailReg/Email_Register.html)

The Shareholders holding shares in electronic mode are also requested to register / update their email address and Permanent Account Number with the Depository Participant where their respective demat accounts are maintained. Further, we hereby request all our Shareholders who have not yet updated their bank account details to kindly update the same to facilitate electronic credit of dividend amount, as and when declared, going forward. In order to register the bank account details in your folio, kindly contact your Depository Participant or our Registrar & Transfer Agent, Link Intime India Private Limited. We request your cooperation in this regard.

### **TDS on Dividend:**

In accordance with the prevailing provisions of the Income Tax Act, 1961, the Company would be required to deduct tax at source (TDS) at the' prescribed rates on the dividend paid to its shareholders. The TDS rate would vary depending on the residential status of the shareholder and the documents submitted by them and accepted by the Company. Therefore, the members are requested to update their PAN to avoid deduction of tax at higher rate with the Depository participant for the shares held in demat form and with Link Intime for physical holding of shares at <https://linkintime.co.in/formsreg/submission-of-form-15g-15h.html> and upload the documents required-therein i.e. 15G / 15H/ 10F as the case may be, if applicable.

Thanking You,

Yours Faithfully,

**For Ceejay Finance Limited**

**Shailesh Bharvad**  
**Company Secretary & Compliance Officer**